

Springvale SAC Minutes - Tuesday, November 19th, 2024 at 6pm

In Attendance: Michelle Lamont (Principal), Heather Dodge (Community Member), Tracy McFeters (Teacher), Jill Zhang (Teacher), Sheila Doucet (Community Member), Ariane Savi (Parent), Katie Kirkpatrick (Parent), Kassandra Knight (Parent/Chair), Pam Boyd (Community Member)

Regrets: Laurie Slaunwhite (Vice Principal), Mona Atkins (Support Staff), Barbara Bryson-Wheeler (Parent/Vice Chair), Jean Robertson (Teacher)

1. **Call to order:** 6:03
2. **Review of Meeting Minutes from October 15, 2024:** Ariane and Kass approved
3. **Principal's Report**
 - a. Enrollment – holding steady right now
 - b. Staffing changes – welcome to Ms. Smith who is supporting in the office while Mrs. Slaunwhite is out and Ms. Ewer who is replacing Ms. Kays in the 2/3 classroom for the rest of the school year
 - c. SSP (Student Success Plan) update
 - i. A focus on writing and the reciprocity between reading and writing, Author's visits (Writer's in Schools – Heather Fegan), purchase of materials to support this goal (Adrienne Gear books & Secret Stories kits for grades P-2)
 - ii. Math fact fluency – visitors came from HRCE to see what we are doing and how they could help, and they were very pleased with how it was going here.
 - iii. Wellness goal – all teachers are checking in with students more frequently to make sure they feel heard and seen
 - d. New lunch program – Seems to be going well after a rocky start. The school is ordering 20 extra every day to ensure everyone has access to food. We had to reconfigure how we are doing lunch to improve lunch delivery logistics. The Packaging and delivery contacts welcome feedback from the school regarding ways we could make it run more smoothly. SAC members gave lots of feedback about simplifying the language and website interface to increase accessibility, and food waste concerns and packaging improvements. Michelle will share this feedback with our contact people.
 - e. Upcoming dates
 - i. **Friday, November 22** – Assessment & Evaluation Day
 - ii. **Thursday, November 28** – PTA Dance 6 - 7:30
 - iii. **Thursday, December 5th** – PD & Parent Teacher Interviews
 - iv. **Friday, December 6th** – Stuff-a-bus
 - v. **Wednesday, December 11th** – Concert Day (2 pm & 6pm)
 - f. Financial information
 - i. \$122.15 left from last year
 - ii. This year's grant of \$5330 will be deposited within the next few weeks
4. **SAC Agreement and By-laws:** Michelle updated these and sent them to SAC members via email. Some amendments will be made, and they will be posted on the school website with the SAC minutes from previous meetings.
5. **Any other business:** We discussed that there are opportunities for HRCE staff members and parents to contribute their perspectives on the development of the new code of conduct.

Ariane discussed how she has an interest in ensuring there is the inclusion of language-based discrimination within the policy and definitions.

6. Adjournment 6:46

Next meeting: Tuesday, January 21st, 2025 in the Springvale School Library.